**DANIELLA SEALEY**

54B San Cipriano Street, Cleaver Road, Arima

Telephone #: 394-3464/ 392-3614

Email: [ms.sealey@mail.com](mailto:ms.sealey@mail.com)

**To whom it may concern**

Dear sir/madam,

I wish to make an application to obtain employment within your organization for future development and growths, where I can enhance myself while upholding the organization's value and meeting its objective.

I am a motivated self-starter, able to quickly grasp issues while maintaining a view of the big picture. I am capable of juggling multiple projects and achieving on-time completion of tasks. I am resourceful and flexible, able to adapt to changing priorities and able to maintain a positive attitude and strong work ethics.

I am clear and logical communicator. I am to establish a good rapport with clients and colleagues. I would welcome the opportunity to contribute willingly and positively to your organization.

I have attached my curriculum vitae for your consideration. Should you require any further information please do not hesitate to contact me.

I look forward to a favorable response.

Yours Faithfully,

Daniella Sealey

**Curriculum Vitae**

**PERSONAL DETAILS**

Name: Daniella Sealey

Address: 54b San Cipriano Street, Cleaver Rd, Arima.

Telephone No: 394-3464 /392-2614

Date of Birth: September 1st 1996

Nationality: Trinidadian

Marital Status: Single

Health: It is good. I have not suffered with any serious illness or injuries and I am not receiving any medical treatment at this time.

**EDUCATION**

2002-2009: Arima West Gov't Primary School

2009-2014: El Dorado East Secondary School

2014-2015: St. Augustine Community College

**QUALIFICATIONS**

-CXC O'Level General:

1. Mathematics G – three (3)
2. English A – three (3)
3. Physical Education – two (2)
4. Principle Of Business – two (2)
5. Social Studies- three (3)

**NON- ACADEMIC ACHIEVEMENTS**

Played in Secondary school intercol football team.

Trinidad and Tobago Cadets Force 2009-2010.

**SPECIAL INTEREST**

Cooking, Hiking , Exercising and Football.

**WORK EXPERIENCE**

2011' July-August : 'Above All' Cosmetics Store (Sales Clerk)

2012' July-August : K.Chang Variety Store (Sales Clerk)

2013' December: Francis Fashion Shoe Locker (Sales Clerk)

2014' July-August: Micles Clothing (Sales Clerk)

2014' December – 2015 May: Topman (Sales Clerk)

2015' June – Currently: Arawak Hatchery (Machine Operator)

**REFERENCE**

Name: Mr Lincoln Rudolpho

Contact: 335-4701

Position: Manager at National Insurance Board (N.I.B)

Name: Barry Paul

Contact: 704-1591

Position: Bsc, Msc, Civil Engineer.

Name: Linda Lee Aping

Contact: 774-9028

Position: Academic Administrator 1 in School of Business and Computer Science